



The Effort North Highlands Birth & Beyond Family Resource Center

6015 Watt Ave Suite 2
North Highlands CA 95660



Funding provided by:



AmeriCorps Position: School Readiness Liaison

The School Readiness Liaison (SRL) is responsible for connecting families involved in the Birth & Beyond programs with local educational institutions and helping to prepare children to enter Kindergarten successfully. The SRL shall:

- Conduct joint home visits with Birth & Beyond Home Visitors to at least 80 families' homes with children ages 0-5 years old.
- Inform and educate parents of the importance of School Readiness as a strategy for enhanced performance in school in later years. Inform and educate parents on activities they can do with their child to ready them socially and cognitively for Kindergarten.
- Inform and educate parents on local preschool and kindergarten program. Work in conjunction with the local school districts to keep parents informed of new requirements, paperwork, and/or opportunities.
- Submit timely and accurate data collection, write detailed progress notes, administer assessments, and keep organized charts consistent with Birth & Beyond Policies & Procedures.
- Develop curriculum, plan lessons, and facilitate school readiness child development play groups and events.
- When not performing School Readiness activities, the SRL will work as part of the Family Resource Center team to: Ensure a safe, friendly, and effective FRC for parents with children ages 0-5 years old; Provide enriching Playcare activities and be responsible for the infants and children in his/her care while children are in the FRC; Facilitate Effective Parenting workshops (ie: Make Parenting A Pleasure, Dare To Be You, and Nurturing Parenting), and keep detailed records of attendance, participation, and family information; Be able to speak in front of a crowd, perform basic classroom management, and interact with families in crisis on a daily basis; Perform case management duties to overburdened families; Outreach to and effectively engage families, community members, local businesses, and other agencies in both one-on-one and large group settings; Maintain a safe, clean, resourceful, and enriching FRC environment for families and staff. This includes but is not limited to moving small furniture, cleaning after events, sanitizing toys, filing and maintaining all resources, and sorting donated clothes.

AmeriCorps is a government funded community service program designed to help communities meet the specified needs in their area by recruiting and training individuals who are willing to devote one to two years serving in selected community projects. Service programs strengthen communities, encourage responsibility, expand opportunities for education, provide service experience, and increase life skills.

Basic Qualifications:

Strong interpersonal skills and the ability to relate to individuals who may not share basic commonality, including value systems and behavior norms.

Demonstrate good writing and organizational skill.

Must possess a high school diploma or GED.

Must possess a valid California Driver's license, reliable daily transportation by vehicle, and valid auto insurance.

Must be at least 18 years of age.

Must be a U.S. citizen or lawful permanent resident.

Clearance of National Service Criminal History Check.

Ability to serve with minimal supervision.

Must be able to report to work on a regular and reliable basis.

Must be able to work a flexible schedule which includes day hours, may include some evenings, and may include weekend hours infrequently.

Able to travel between sites and to off-site events in own vehicle.

Highly Desirable Candidates for the position of SRL will possess:

-Bilingual capacities in English/Spanish or English/Russian

-Bachelor's Degree in Child Development, or ECE units

-Experience with School Readiness and/or local school districts

The Effort is a locally renowned agency that serves Sacramento County through alcohol and drug rehabilitation and education, mental health professionals, medical clinics, and child abuse prevention programs such as The Effort North Highlands Birth & Beyond Family Resource Center.

Birth & Beyond Family Resource Centers focus on preventing child abuse in overburdened families by incorporating home visiting and family resource centers as a strategy for service delivery of the Nurturing Parenting Program.

This AmeriCorps position will provide a living stipend equal to \$10-\$11.50 an hour (depending on experience, education, and language capacity) and upon completion of a 1700 hour term will obtain an Education Award of over \$5,000.

Must be able to start position on or near September 16, 2011.

To be considered for this position please email Christie Gonzales, FRC Coordinator at cgonzales@theeffort.org or fax resume to Christie Gonzales, FRC Coordinator at (916) 679-3928.